

**CORBRIDGE COMMUNITY HUB HIRE AGREEMENT****DATE:**

This Agreement is made between (1) Corbridge Community Partnership (CCP) and (2) The person or organisation named in clause 1.3 ("Hirer").

**AGREED** as follows:

1. In consideration of the hire fee described in clause 1.4, CCP agrees to permit the Hirer to use the premises described in clause 1.5 for the purpose described in clause 1.6 for the period(s) described in clause 1.1. The details inserted in sub-clauses 1.1 to 1.6 below and the answers to the question in sub-clause 1.7 are terms of this agreement. This Hire Agreement includes the annexed Standard Conditions of Hire and the Special Conditions of Hire (if any) set out in the attached Schedule.

<b>1.1</b> Date(s) required	Day(s)	Month(s)
Start time	Finish time	Preparation time
<b>1.2 Corbridge Community Partnership</b> (Company No. 13026346) Name of Authorised Representative: Address:  Email: Contact telephone number		
<b>1.3 Hirer:</b> Name of Organisation: Name of Authorised Representative: Address  Email Contact telephone number		

<b>1.4 Hire Fee:</b>	£	per hour/session	Deposit paid £	Balance to pay: £		
The Hirer shall pay as deposit at least one third of the cost of the booking. The balance of fees are payable on or before the conclusion of the event for which the premises are hired (the deposit having been paid on the signing hereof).						
<b>Special Deposit: £</b> This deposit will be refunded within 28 days of the termination of the period of hire provided that no damage or loss has been caused to the premises and/or contents nor complaints made to the Village Hall about noise or other disturbance during the period of the hiring as a result of the hiring.						
<b>1.5 Premises</b>	Main Hall	Yes/No	Kitchen	Yes/No	Vestry	Yes/No
	Small Hall.	Yes/No				
<b>1.6 Purpose/description of hiring</b>						
Any Special requests or requirements (e.g. equipment required, storage of equipment:)						
Will this be a public/private event?						
Is food (other than biscuits/cakes) being provided at this event?						
Is music other than recorded music to be played at this event?						

- Consumption or Sale of alcohol is not normally permitted at the premises, and requires specific written permission.
- The Hall holds a Music Licence. This does not cover commercial hiring (e.g. an aerobics class)
- The Hirer agrees with the Village Hall to be present (by its authorised representative, if appropriate) during the hiring and to comply fully with this Hire Agreement.
- It is hereby agreed that the Standard Conditions of Hire together with any Special Conditions of Hire shall form part of the terms of this Hiring Agreement unless specifically excluded by agreement in writing between the Village Hall and the Hirer.
- None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

Signed by the person named at 1.2 above, duly authorised, on behalf of the Village Hall's Management Committee:	<b>VILLAGE HALL REPRESENTATIVE'S SIGNATURE</b>
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Signed by the person named at 1.3 above, duly authorised, on behalf of the organisation named at 1.3 above, where applicable:

**HIRER'S SIGNATURE**